

NRG Realty Group offers a comprehensive suite of **property management services**. Our expertise spans accounting, maintenance, insurance, utilities, tenant relations, and project management. We safeguard your property's financial health, maintain its value, optimize insurance and utility costs, streamline tenant interactions, and efficiently manage complex projects.

## MAINTENANCE

- Visual property inspections w/ monthly reporting
- Manage vendors and vendor work
- Maintenance prioritization
- Maintain warranty documents
- Preventative maintenance scheduling

## Our approach maintains the property's value, ensures vendor accountability, and prevents crises.

#### **INSURANCE**

- Ensure policy is paid and renewed
- Shop policies for best rates
- Implement strategies to reduce risk
- Manage related projects i.e. roof repairs
- Manage insurance certificates

We aim to keep insurance premiums low, mitigate owner risk, and ensure compliance.

## **TENANT RELATIONS**

- Handle all requests and emergencies
- Reconcile tenant expenses
- Lease enforcement
- Communication liaison
- Streamlined owner-tenant interactions

This minimizes the time commitment required from property owners, fosters tenant satisfaction, and promotes harmonious landlord-tenant relationships.

#### UTILITIES

- Monthly bill monitoring
- Shop utility providers
- Protest unusual high bills
- Establish contracts
- Maintain meter & account information

Our efforts catch billing anomalies, secure competitive utility rates, and reduce expenses.

#### ACCOUNTING

- Monitoring day-to-day expenses
- Analyzing and payment of bills
- Monthly financial reporting
- Reconciling tenant expenses
- Annual budgeting

Our services reduce billing errors, recapture tenant expenses, and minimize excess spending.

#### **PROJECT MANAGEMENT**

- Construction & capital improvement
- Insurance related replacements
- Window restoration
- Parking lot replacement
- Tenant make-ready repairs

Our project management expertise saves owners time, ensures accurate billing, and reduces unnecessary expenses while maintaining quality standards.



# ASSET MANAGEMENT BY NRG REALTY GROUP



